

**EAST LAKEWOOD SANITATION DISTRICT  
MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, October 19, 2022, at the meeting room of the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226, and via Zoom. The meeting was open to the public.

**Attendance:**

Directors:

Paul Thiele, President  
Carol Thiele, Secretary  
Ernest Denys, Treasurer  
Jeff Wright, Assistant Secretary/Treasurer  
Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:

Wade Wheatlake, Merrick & Co, District Engineer  
Debbie Crisp, ELSD MWR representative  
Sarah Shepherd, Circuit Rider of Colorado, District Management  
Peter Kline, Circuit Rider of Colorado, District Management

**Call to  
Order/Agenda/  
Declaration:**

Director Paul Thiele called the meeting to order at 7:00pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Administrative  
Matters:**

**Public comment**

Members of the public may express their views to the Board on matters that affect the District that are not on the agenda. Comments will be limited to three (3) minutes per person.

There were no public comments.

**Review and consider approval of minutes from the September 21, 2022 meeting.**

Following review, upon a motion duly made by Director C. Thiele, seconded by Director P. Thiele and, upon vote, unanimously carried, the Board approved the Minutes from the September 21st special meeting, as presented.

**Metro Water  
Recovery Update:**

Debbie Crisp provided an update on the Metro Water Recovery report, a copy of which is included in the Board packet. A brief discussion followed regarding MWR quarter payment options.

**Engineer's Report:**

Wade Wheatlake provided an update. Mr. Wheatlake indicated that it was a quiet month within the district. There has not been much progress on the ongoing construction projects within the district. Discussion followed on several accounts at the boundary of the District.

**Legal Matters:**

**Proposed Certification of Delinquent accounts**

A list of past due accounts was presented for review. Discussion followed regarding the nature of the delinquencies. There was also discussion regarding the process and when the district will see payment. The list was accepted and a Special Meeting was set for October 26, 2002 for public comment.

**Financial Matters:**

**Tap Fee Request – Ryleigh Repass**

Mr. Kline presented a letter from resident Ryleigh Repass requesting a waiver for an additional tap at an ADU at 5756 W 8th Ave. Following discussion and a review of a waiver granted at 830/834 Harlan in 2020, the Board voted 5-0 to grant a waiver for the property, and directed management to draft a letter of waiver for legal counsel to review.

**Financial Report, Banking Transition**

Peter Kline presented the financial report packet for the period ending September 30, 2022. Discussion followed.

The Claims list was reviewed. Director P. Thiele presented a motion to accept the Claims. Seconded by Director C. Thiele, and passed 5-0.

Ms. Shepherd and Mr. Kline presented an initial draft of the 2023 Budget. Discussion followed regarding the revenue sources and the need to increase sewer fees. The District has not increased fees in several years and has been subsidizing the increases from Metro Water Recovery. Property tax revenue will remain flat. Several changes to the budget were also noted. The Board agreed to post a notice to 10% increase to the sewer fees structure and will consider further increases next year. The final Budget will be presented next month.

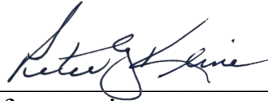
**Manager Matters:**

Sarah Shepherd provided three possible new designs for the District logo. After a short discussion, the Board accepted Option #1 by acclamation. This logo will be used in the District's new website and on future documents.

**Additional Board Member Items:**

There were no additional items for discussion.

**Adjournment:** The Board approved by acclamation to adjourn the meeting at 8:32pm. The next Board meeting is a Special Meeting and is scheduled for Wednesday, October 26th, 2022, via virtual meeting link.



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Secretary for meeting